Individualized Major Program • Admission Checklist
A checklist of steps to gain admission to the Individualized Major Program (IMP). These need not be done in exactly this order, though the general sequence is clear. Forms and procedures are posted at http://liberalarts.iupui.edu/studentaffairs/individualmajor.html

1. Discuss your plans with advisors in the School of Liberal Arts Office of Student Affairs, Cavanaugh 401.
2. Discuss your plans in greater detail with the Director of the Individualized Major Program, Professor Robert Sutton, Cavanaugh 545 (274-2497; rfsutton@iupui.edu), who will give you a full description of the program and its requirements.
3. Conduct an audit of your academic record in relation to Liberal Arts general education requirements with Ms Sloane Thompson or another advisor in CA 401.
4. Identify a member of the full-time faculty who is willing to serve as your faculty sponsor for the IMP and serve as your advisor. You may have more than one advisor. Please ask him, her, or them to contact the Director of IMP with any questions about the program.
5. Ask this faculty member to sign the Supervisor Agreement Form, and bring it to Sloane Thompson in CA 501, who will return a copy to both you and the advisor and create a section of SLA-I 360.
6. Sign up as a prospective IMP major (Pre-Individualized Major) in the Liberal Arts Student Affairs Office, CA 401
7. Register for I 360, a 1-hour variable topic course graded S/F. Sloane Thompson in CA 401 will create a special section listing your major and grant permission for you to register. Your advisor will serve as the instructor for this course.
8. Develop a plan for your major with your advisor, including lists of courses and a timetable (use the form provided on the IMP website). Include a rationale of three or more pages that describes and justifies the major you have designed, with a discussion of how it suits your educational and professional needs better than any existing majors.
9. Submit the completed major plan and statement in final form to the Director of IMP by mid-semester. The Director of IMP will submit this proposal to a faculty committee, which may ask to meet with you and/or your advisor before granting final approval.
10. The Committee will meet to consider your proposal. If the proposal is approved, you will be officially admitted to the Individualized Major Program. The Director of IMP will notify you and your advisor of the committee’s decision as soon as possible, and no later than the end of the semester to allow your advisor to file a grade for I360.
11. Change your major from Pre-IMP to IMP in CA401.

From this point on you and your advisor will be responsible for your academic progress towards the BA degree with an Individualized Major. You must consult with your advisor every semester to register for courses and keep the Director of IMP advised of your progress every semester. You and the advisor will be responsible for selecting a topic for the senior capstone course I460 and for scheduling its defense in consultation with the Director of IMP.

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