I. Department Activity

A. Narrative Summary (suggested limit 2-3 pages):

1. Strengths
2. Weaknesses
3. Opportunities
4. Threats

B. Student related developments (suggested length 1-2 pages)

1. Advising issues
2. Retention/Graduation Rate issues

C. Other student issues

D. Other departmental activity/Special projects not listed above.

E. Enrollment Figures