Minutes of Meeting  
Technical Committee  
December 1, 2006

Convened: 11:34 a.m.

Present: Marc Bilodean, David Bivin, Jennifer Cochrane, James Dowell, David Ford, Kim Murday, Mike Scott, Thom Upton

I. BS3003
   A. Kim discussed and demonstrated the different features of the new digital language lab.
   B. Wayne reported UITS relationship regarding the lab and the computer rebuilds are currently done by UITS.
   C. Mike explained that BS3001 is currently a computer classroom for now but could possibly become a video conference room in the future.

II. David Bivin discussed the subcommittee’s last meeting.

III. Minutes were amended and unanimously approved.

IV. New Business
   A. December 19 the process to remove the canopy and facing of Cavanaugh Hall will begin. It will be very loud, but should end January 3. The final stage will be finished in May and June.
   B. The position for a School of Liberal Arts web specialist is moving forward. It hasn’t been officially presented but the dean approved it. Funding will come from departments and tech fee. Not all of the content of the different departments’ web pages will be the responsibility of the web specialist.
   C. Architects met to discuss the renovating of the R110 new lab in the basement.
   D. David Ford is responsible for delegating space in Cavanaugh Hall.
   E. Oncourse CL will be the only version available starting in Fall 2007.
   F. David Ford discussed the drafting of the document that claims that faculty should have a say in technology used for classes. Garland Elmore objected to the claim. The Technology Committee will offer their support for the document to the Faculty Council.

V. Logging off student computers
   Computers by the canteen are set to log out after certain amount of time of inactivity. The committee unanimously agreed to remove the keyboard lock and add auto inactivity logout to the student computers in the hallway.

VI. Strategic Plan was tabled until the next meeting. The committee members were asked to look over Appendix D of UITS Strategic Plan. James, student representative, will e-mail his suggestions.
Adjourned: 12:40 p.m.