SLA Summer 2015 Research, Creative Activity, and Scholarship Grants
Call for Proposals

**Purpose:** The SLA Summer Research, Creative Activity, and Scholarship Grant is intended to support primary research, creative activity, and scholarship. Teaching and service activities are not funded through this program.

**Amounts and use of funds:** The committee expects to award 4-5 grants. The typical award amount is no more than $6,300 for salary and fringe, although proposals for smaller amounts are also welcome. Grants will be made for projects requiring at least one month of full-time research. This does not preclude teaching one class in the summer, though consultation with your department chair or program director is strongly recommended. Funds may be used for salary and benefits, research assistance, travel, and material collection or analysis. Special consideration will be given to career development and funding needs for research. Funds may be used as matches or in combination with other research grants. Applications for new projects are encouraged.

**Please note:** If you request salary, you must also include fringe benefits in your budget. You may request no more than $5,000 in salary. If you take your salary in June, the fringe rate is 25.31%, for total salary and fringe of $6,265.50. If you take your salary in July, the fringe rate is estimated to be 26.06%, for total salary and fringe of $6,303. The actual award amount for July summer salary will be adjusted when 2015-2016 fringe benefit rates are announced in Spring 2015.

**Eligibility:** Tenured and tenure-track faculty in the IU School of Liberal Arts at IUPUI who did not receive a SLA Summer Research grant last year. IUPUC faculty are not eligible.

**Submission of Application**
- **Deadline:** Monday, November 24, 2014, 5 pm.
- Please use standard 8 ½ by 11 page size with at least ½ inch margins. Use an Arial, Helvetica, Palatino Linotype, or Georgia typeface, a black font color, and a font size of 11 points or larger. Charts, graphs, figures, or custom cover sheets may be in color.
- The Project Plan is limited to 5 pages.
- Proposals should be submitted in PDF form via email to Edith Millikan (emillika@iupui.edu, CA 441, 278-6970).

**Review Meeting:** Although not required, it is strongly suggested that applicants meet with SLA Office of Research staff members Edith Millikan (emillika@iupui.edu), Mary Cox (cox24@iupui.edu) and/or Associate Dean Jeff Wilson (jeswilso@iupui.edu) for an informal review of the proposal. We will provide feedback on how well your proposal meets the criteria discussed above, and assistance with drafting your budget.

**The Application**
The application consists of a cover sheet, a five-page project plan, including budget and justification, and a 4-page CV. These may be submitted as a single PDF document, or separate PDFs. Please use the cover sheet included in this document.

**Cover sheet** with title, amount requested, indication of any budgetary overlap between your SLA Summer Research Grant proposal and other sources of funding. Please list internal awards
received in the last 2 years and the products from them. The cover page is not included in the 5-page limit.

**Project Plan** (Limited to 5 pages) Please use the following outline. Give sufficient detail for each item to indicate a well-thought out plan.

- **Purpose and Significance** of the research, creative activity or scholarship, including brief review of the relevant scholarly literature and what your research will add to the body of literature
- **The Specific Objectives** of the project
- **Work Plan, Methods and Materials**
  - Describe the work that will be conducted during the summer for which you seek funding. Include, as applicable, tasks you will perform to accomplish your objectives; data sources and/or archival collections you will use; data collection methods if relevant; other participants who will be involved (if any) and their roles on the project; and location(s) where work will take place if off campus.
- **Timeline for the Activities**
- **Evaluation Process and Plans for Dissemination**
  - Describe how you will evaluate the success of your objectives and the analysis performed.
  - Describe your plans for disseminating the results of your research: Conference paper, scholarly article, presentation, etc.
- **Connection of this Project to Future Research**, including prospects or plans for external funding (Criterion #4)
- **Budget and Justification** explaining the proposed use of funds
  - Describe the type of expenses you wish to cover, such as salary and fringe benefits, hourly student assistance, travel, data purchases, publications to assist your research, etc. Show calculations where relevant.

**CV, limited to 4 pages.** Tailor the CV to the proposed project and limit your publication list to those most relevant to the proposed project. Limit the sections on teaching and service activity as room permits.

**Review:** A sub-committee of the Research Advisory Committee will evaluate proposals based on the criteria shown below. Applicants will be notified by **Monday, December 8, 2014**.

**Review Criteria:** Applications will be judged on

1. the significance and quality of the research project;
2. the clarity of stated objectives and details of methodology;
3. the feasibility of the project relative to the funding requested and proposed time frame; and
4. potential for future funding and/or for completion of the project.

**Final Report:** Recipients will be expected to file a report on their research or creative activities by **Friday, December 4, 2015**. Please mark this on your calendars!
Summer 2015 Research and Creative Activity Grant Application

Cover Sheet

NAME: ____________________________________________

PROJECT TITLE: ______________________________________

____________________________________________________________________

TOTAL AMOUNT REQUESTED: $___________

Description of other applications for funding and summer teaching plans. Please provide information on any budgetary overlap between your SLA Summer Research Grant application and other current or pending grant proposals or summer teaching.

Previous internal awards and outcomes. Please list successful awards received from any internal IU or IUPUI grant program in the last 2 years. Please also list any publications, proposals to external funders, or other products from those awards.

Research Risk (double-click on the box, use the default value buttons)

YES  NO
☐  ☐ Human Subjects  IRB Study # and Approval Date:
☐  ☐ Animals  IACUC Study # and Approval Date:
☐  ☐ Biosafety (rDNA)  IBC Study # and Approval Date:

APPLICANT’S SIGNATURE: ________________________________

DEPARTMENT CHAIR’S SIGNATURE: ________________________________